

AFRICAN POPULATION AND HEALTH RESEARCH CENTER
EDUCATION RESEARCH PROGRAMME
PRIMARY SCHOOL INSTITUTIONAL QUESTIONNAIRE (Q302_HTR)
EVALUATION OF THE EAQEL INTERVENTION (KE_ENDLINE_JUNE/JULY 2011)
THIS QUESTIONNAIRE SHOULD BE ADMINISTERED TO THE HEAD TEACHER ONLY

1.0 BACKGROUND INFORMATION

- 1.1 START TIME
- 1.2 DATE OF INTERVIEW (DD/MM/YYYY)
- 1.3 FIELD INTERVIEWER'S (FI) CODE
- 1.4 COUNTRY 1=KENYA; 2=UGANDA
- 1.5 NAME OF DISTRICT 1=KWALE; 2=KINANGO; 3=DOKOLO; 4=AMOLATAR
- 1.6 NAME OF DIVISION/SUB-COUNTY _____
- 1.7 NAME OF ZONE _____
- 1.8 NAME OF CLUSTER _____
- 1.9 FULL NAME OF SCHOOL _____
- 1.10 SCHOOL CODE FROM EXAMINING/REGISTERING BODY
- 1.11 GIVE REASON IF SCHOOL DOES NOT HAVE CODE _____

1.12 INTRODUCTION AND CONSENT

Good morning/afternoon/evening sir/madam. My name is (NAME OF FIELD INTERVIEWER). I work with the African Population and Health Research Center (APHRC) which carries out research on Education, Health, Urbanization, and Well being. The APHRC works in Kenya and in the sub-Saharan Africa region. Under the Education theme, we visit primary schools to collect data on school infrastructure, enrolment, staffing, teaching, learning and management. This time round, we are visiting primary schools in Kenya and Uganda in order to collect these data. Your school [NAME OF SCHOOL] has been randomly selected and we are here today to ask for your consent in this respect. The results of this research may be disseminated to schools participating in the study and at national level in the two countries (Kenya and Uganda) order to inform education policy.

Your responses will be held with utmost confidentiality and will only be available to members of the research team. The study will not cause any disadvantage to you, or your school. If you accept that they participate in this research, you will be doing so professionally and voluntarily and there will not be any monetary returns. Any benefits of the research will be policy oriented intended to improve the teaching and learning processes in schools in the two countries. You are free to ask questions as we proceed and you are also at liberty not to respond to questions you do not feel comfortable answering. This interview will take about one hour.

- 1.13 Would you like your school to participate in this research? 1=YES; 2=NO;
[IF 1=YES, THANK THE RESPONDENT AND PROCEED TO SECTION 2.0]
- 1.14 Kindly let me know the reason why you would not wish your school to participate in this research?
 1=TOO BUSY/DO NOT HAVE TIME; 2= TIRED OF RESEARCH; 3= RESEARCH NOT BENEFICIAL;
 4= NOT INTERESTED; 6=OTHER (Specify) _____
CHECK 1.13: [IF 2=NO, THANK THE RESPONDENT, AND GO TO SECTION 10.0]

2.0 HEAD TEACHER-SPECIFIC DATA

- I would like to ask you some questions related to (NAME OF SCHOOL). But before I do that, could you tell me a little bit about yourself and the position you hold in this school?
- 2.1 What is your full name _____
- 2.6 What is your **typical means** of transport from your residence to this school?
 01=WALKING; 02=BICYCLE; 03=MOTOR-CYCLE; 04=PUBLIC TRANSPORT;
 05=DRIVING PRIVATE/SCHOOL VEHICLE; 96=OTHER (specify)
- 2.7 Using this means in 2.6, how long does it take you to get to school
 [ENTER RESPONSE IN MINUTES e.g. 2hrs=120 minutes]

- 2.8 As a Headteacher in this school, what would you say is the task on which you spend the **MOST** time?
- 01=DISCIPLINING LEARNERS; 02=LIAISING WITH PARENTS;
03=FINANCIAL MANAGEMENT (INCLUDING FUNDRAISING);
04=OVERSEEING TEACHING CURRICULUM;
05=COORDINATING SCHOOL BOARD, GOVERNING BODY;
06=ADMINISTRATION AND DEPARTMENTAL REPORTING; 07=SUPERVISING TEACHERS;
08=OFFICIAL MEETINGS; 96=OTHER (specify) _____
- 2.9 As a Headteacher in this school, what would you say is the task on which you spend the **LEAST** time?
- 01=DISCIPLINING LEARNERS; 02=LIAISING WITH PARENTS;
03=FINANCIAL MANAGEMENT (INCLUDING FUNDRAISING);
04=OVERSEEING TEACHING CURRICULUM;
05=COORDINATING SCHOOL BOARD, GOVERNING BODY;
06=ADMINISTRATION AND DEPARTMENTAL REPORTING; 07=SUPERVISING TEACHERS;
08=OFFICIAL MEETINGS; 96=OTHER (specify) _____
- 2.10 What would you consider the **MOST** problematic issue you face in making this a good school?
- 01=DISCIPLINE; 02=LACK OF RESOURCES/FINANCES/POVERTY;
03=LACK OF PARENTAL/FAMILY INVOLVEMENT; 04=BULLYING/FIGHTING;
05=SAFETY/SECURITY; 06=TEACHER ABSENTEEISM; 07=LEARNER ABSENTEEISM;
08=LARGE CLASS SIZE; 09=INADEQUATE TEACHERS; 10=LEARNERS NOT DOING THEIR WORK;
11=TEACHERS NOT DOING JOBS/LACK OF GOOD TEACHING; 12=LANGUAGE;
13=LACK OF KNOWLEDGE/NO INTEREST; 14=NEW POLICIES/WORKLOAD/CANNOT COVER SYLLABUS;
15=LATENESS; 16=NO PROBLEM; 17=SMALL CLASS SIZE;
96=OTHER (specify) _____
- 2.11 What is the **MOST** pressing problem you face in dealing with class 1-3 learners in your school?
- 01=DISCIPLINE; 02=LACK OF RESOURCES/FINANCES/POVERTY;
03=LACK OF PARENTAL/FAMILY INVOLVEMENT; 04=BULLYING/FIGHTING;
05=SAFETY/SECURITY; 06=TEACHER ABSENTEEISM; 07=LEARNER ABSENTEEISM;
08=LARGE CLASS SIZE; 09=INADEQUATE TEACHERS; 10=LEARNERS NOT DOING THEIR WORK;
11=TEACHERS NOT DOING JOBS/LACK OF GOOD TEACHING; 12=LANGUAGE;
13=LACK OF KNOWLEDGE/NO INTEREST; 14=NEW POLICIES/WORKLOAD/CANNOT COVER SYLLABUS;
15=LATENESS; 16=NO PROBLEM; 17=SMALL CLASS SIZE;
96=OTHER (specify) _____
- 2.12 How many of the families of the learners in your school in class 1-3 do you know?
- 01=ALL THE FAMILIES; 02=THREE QUARTERS OF THE FAMILIES;
03=ABOUT HALF OF THE FAMILIES; 04=ABOUT A QUARTER OF THE FAMILIES;
05=NONE OF THE FAMILIES;
96=OTHER (specify) _____
- 2.13 Is teacher absenteeism a significant problem at your school in class 1-3?
- 1=YES, FOR A FEW OF THE TEACHERS; 2=YES, FOR ABOUT HALF THE TEACHERS;
3=YES, FOR MOST OF THE TEACHERS; 4=NO PROBLEM
- [IF 4, SKIP TO 2.15]**
- 2.14 What do you think is the **MAIN** reason why teachers of grades 1-3 are absent?
- 01=DOMESTIC RESPONSIBILITIES; 02=LIVING FAR FROM THE SCHOOL;
03=PROBLEM WITH TRANSPORT; 04=ILLNESS; 05=UNION MEETINGS; 06=PAY RELATED;
07=TRAINING; 96=OTHER (specify) _____
- 2.15 About how many teachers of grades 1-3 are absent today? **[WRITE 00, IF NONE]** A=FEMALE
B=MALE

- 2.16 What is the **MOST** pressing problem you face in dealing with teachers in your school in classes 1-3?
- 01=DISCIPLINE; 02=LACK OF RESOURCES/FINANCES/POVERTY;
 03=LACK OF PARENTAL/FAMILY INVOLVEMENT; 04=BULLYING/FIGHTING;
 05=SAFETY/SECURITY; 06=TEACHER ABSENTEEISM; 07=LEARNER ABSENTEEISM;
 08=LARGE CLASS SIZE; 09=INADEQUATE TEACHERS;
 10=LEARNERS NOT DOING THEIR WORK;
 11=TEACHERS NOT DOING JOBS/LACK OF GOOD TEACHING; 12=LANGUAGE;
 13=LACK OF KNOWLEDGE/NO INTEREST;
 14=NEW POLICIES/WORKLOAD/CANNOT COVER SYLLABUS;
 15=LATENESS; 16=NO PROBLEM; 17=SMALL CLASS SIZE; 96=OTHER (specify) _____
- 2.17 Do you think **GRADE 1-3** teachers in this school complete the required yearly curriculum?
- 1=YES, COMPLETELY; 2=YES, PARTIALLY; 3=NO; 8=DON'T KNOW
- 2.18 Do you as a Headteacher do lesson observation of your grade/class 1-3?
- 1=OFTEN; 2=SOMETIMES; 3=RARELY; 4=NEVER
- 2.19 How many times did a Mathematics or English curriculum or subject advisor from the zonal/division/district or province visit mathematics and English teachers in class 1-3 in your school in the last 18 months?
- A MATHEMATICS
- [WRITE 00 IF THERE WERE NO VISITS]**
- B ENGLISH
- 2.20 How often do you deal with learner discipline problems in grade 1-3 in your school?
- 01=SEVERAL TIMES A DAY; 02=ONCE A DAY; 03=SEVERAL TIMES A WEEK;
 04=ONCE A WEEK; 05=LESS THAN ONCE A MONTH; 06=NEVER; 96=OTHER (SPECIFY) _____
- 2.21 How often do learners in grade 1-3 in your school hurt or threaten other learners?
- 01=SEVERAL TIMES A DAY; 02=ONCE A DAY; 03=SEVERAL TIMES A WEEK;
 04=ONCE A WEEK; 05=LESS THAN ONCE A MONTH; 06=NEVER; 96=OTHER (SPECIFY) _____
- 2.22 How often do teachers of grade/class/standard 1-3 your school hurt or threaten learners?
- 01=SEVERAL TIMES A DAY; 02=ONCE A DAY; 03=SEVERAL TIMES A WEEK;
 04=ONCE A WEEK; 05=LESS THAN ONCE A MONTH; 06=NEVER; 96=OTHER (SPECIFY) _____
- 2.23 How often do outsiders hurt or threaten learners in your school?
- 01=SEVERAL TIMES A DAY; 02=ONCE A DAY; 03=SEVERAL TIMES A WEEK;
 04=ONCE A WEEK; 05=LESS THAN ONCE A MONTH; 06=NEVER; 96=OTHER (SPECIFY) _____
- 2.24 What activity takes you out of school **most often**?
- 01=UNION MEETINGS; 02=DEPARTMENTAL AND COMMITTEE MEETINGS;
 03=CONSULTATIONS WITH OTHER TEACHERS; 04=DOMESTIC RESPONSIBILITIES
 05=RESPONSIBILITIES RELATED TO SECOND JOB;
 06=RESPONSIBILITIES RELATED TO MY COMMUNITY SUCH AS LOCAL POLITICS
 07=CONSULTATIONS WITH LEARNERS
 08=CONSULTATIONS WITH PARENTS OR GUARDIANS OF LEARNERS
 09=TRAINING OR PROFESSIONAL DEVELOPMENT
 96=OTHER (specify) _____
 99=I AM NEVER TAKEN OUT OF MY SCHOOL
- 2.25 Who do you think is the **MOST** responsible for improving teaching in your school?
- 01=THE TEACHERS; 02=THE HEAD TEACHER; 03=DISTRICT EDUCATION OFFICERS;
 04=PROVINCIAL EDUCATION OFFICERS; 05=NATIONAL EDUCATION OFFICERS;
 05=ALL THE ABOVE; 96=OTHER (specify) _____

4.3 CONFIRM AVAILABILITY OF TEXTBOOKS FOR GRADES OFFERED AT THE SCHOOL IN 4.3A
IF 2 OR 9, GO TO NEXT GRADE OR TO 4.4 IF SCHOOL DOES NOT HAVE THAT NEXT GRADE.
 DON'T INCLUDE TEXTBOOKS WHICH ARE TOO DAMAGED TO BE USED

4.3A FI: CONFIRM AVAILABILITY OF TEXBOOKS FOR GRADE (.) [IF 2 OR 9, GO TO NEXT GRADE]		4.3B How many English, Swahili, Maths, & Science textbooks are available for pupils of each grade?			
		English	Swahili	Mathematics	Science
Std1	1=YES; 2=NO; 9=NA	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Std2	1=YES; 2=NO; 9=NA	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Std3	1=YES; 2=NO; 9=NA	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4.4 **[FI: THIS ITEM IS FOR THE FI AND NOT FOR THE RESPONDENT-MAKE JUDGEMENT]**

HOW MUCH OF THE INFORMATION IN 4.3 IS BASED ON SCHOOL RECORDS?

1=NONE 2=SOME OF IT 3=MOST OF IT 4=ALL OF IT

4.5 How much of the books you have mentioned above are on the most recently approved Ministry of Education list?

1=ALL; 2=MORE THAN HALF; 3=HALF; 4=LESS THAN HALF; 5=NONE

4.6 Is there a library for the pupils to use in this school? 1=YES; 2=NO

4.8 How many hours in a school day do grades 1-3 use for learning activities?

4.8A Do grades 1-3 have a shift system?

1=YES; 2=NO

4.11 Is the toilet facility used **exclusively** by the pupils in grades 1-3? 1=YES; 2=NO

4.12 How far (in metres) is this toilet facility from the tuition block(s)/school for grades 1-3?

1=LESS THAN 100; 2=BETWEEN 101-300; 3=BETWEEN 301-500; 4=MORE THAN 500

4.15 How many toilet doors in total are available for grade 1-3 pupils' use?

4.16 Are there separate toilet doors for BOYS and GIRLS? 1=YES, 2=NO

[IF 2, SKIP TO 4.18]

4.17 A=How many doors for boys

B=How many doors for girls

4.18 What is the **main** source of drinking water used in this school by the pupils in grade 1-3?

01=BUYING WATER FROM TAPS

11=PUBLIC TAP

50=CARRY WATER

02=BUYING WATER FROM TANKS

20=WELL WATER

FROM HOME

03=BUYING WATER FROM HAWKERS

30=SURFACE WATER

60=NO WATER

10=PIPED INTO SCHOOL COMPOUND

40=RAIN WATER

96=OTHER(Specify) _____

4.18A Is the drinking water sufficient for the pupils' daily use?

1=YES, THROUGHOUT THE YEAR; 2=YES, SEASONALLY; 3=NO

4.19 Does this school have electricity? 1=YES; 2=NO; 3=YES, BUT CURRENTLY DISCONNECTED

4.20 During the last 12 months, how many times has a quality assurance and standards officer (QUASO) visited this school? **[IF 00, SKIP TO 4.22]**

M M Y Y Y Y

4.21 In what month and year did an inspector of schools last visit this school?

4.22 Does (NAME OF SCHOOL) have a school feeding programme? 1=YES; 2=NO

[IF 2, SKIP TO 5.0]

4.23 Who runs this feeding programme?
 01=SCHOOL, BUT PARENTS CONTRIBUTE; 02=PARENTS; 03=SUB-CONTRACTOR(S);
 04=GOVERNMENT; 05=WORLD FOOD PROGRAMME; 06=FEED THE CHILDREN NGO
 96=OTHER(Specify) _____ 98=DON'T KNOW

4.24 What is the name of the most expensive meal on the menu of the feeding programme

4.25 How much money does a parent/guardian pay per pupil per month for the programme? Ksh

4.26 What is the parental/guardian contribution to this feeding programme?
 1=NIL; 2=MONETARY; 3=IN KIND(Specify) _____ 4=BOTH 2&3

2.26 What percentage of learners in grade 1-3 in this school who benefit from school feeding?
 01=ABOUT A QUARTER OF THE LEARNERS (25%); 02=ABOUT HALF OF THE LEARNERS (50%);
 03=ABOUT THREE QUARTERS OF THE LEARNERS (75%); 04=ALL THE LEARNERS (100%)
 05=NONE OF THE LEARNERS (0%) 96=OTHER (SPECIFY) _____

4.27 Does this feeding programme cover every pupil? 1=YES; 2=NO

5.0 ENROLLMENT FOR THE CURRENT SCHOOL YEAR

	5.1 How many streams are there for each grade/class?	5.2 How many boys/girls are in each grade/class?		5.2A How many boys/girls are present on the interview date?	
		BOYS	GIRLS	BOYS	GIRLS
Std1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Std2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Std3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5.2B What is the criteria for grouping pupils into different streams?
 1=NO BASIS (BY CHANCE); 2=SUBJECT CHOICES; 3=SPONSORSHIP STATUS
 4=INTELLIGENCE/BRIGHTNESS 6=OTHER (specify) _____

5.4 **[THIS ITEM IS FOR THE FI AND NOT FOR THE RESPONDENT-MAKE JUDGEMENT]**
 HOW MUCH OF THE INFORMATION IN 5.1-5.2A IS BASED ON SCHOOL RECORDS?
 1=NONE; 2=SOME OF IT; 3=MOST OF IT; 4-ALL OF IT

5.5 Are there pupils who would like to enroll but are turned away/not enrolled? 1=YES, 2=NO
[IF 2, SKIP TO 5.8]

5.6 Approximately how many children wanted to enroll but were not admitted in 2009?

5.7 Which level and grade had the highest 'turn-aways' (that is, pupils who could not be enrolled)?
LEVEL [0=PRE-PRIMARY; 1=PRIMARY] & GRADE [1-8] LEVEL GRADE

5.8 Is the school a KCPE examination center? 1=YES; 2=NO; 9=NA
[IF 1, SKIP TO 5.10] [IF 9, SKIP TO 6.0]

5.9 What is the name of the center/school where standard 8 pupils from your school do their exams?

5.10 PLEASE RECORD ITS KENYA/UGANDA NATIONAL EXAMINATION CENTRE NUMBER

6.0 EXPENDITURE ON SCHOOLING

6.1 In the current school year, how much (in KES) is a pupil in each grade 1-3 required to pay for:
 [WRITE 999 OR 9999 IF THE CHILD IS NOT REQUIRED TO PAY FOR THE ITEM AT THE SCHOOL]

Grade	Tuition	Construction Fund	Extra classes	Examination Fees	School meals	Other Items
Std 1	<input type="text"/>					
Std 2	<input type="text"/>					
Std 3	<input type="text"/>					

6.6 Does the school have a Parents and Teachers Association? 1=YES; 2=NO

6.6A Does the school have a School Management Committee? 1=YES; 2=NO **[IF 2, SKIP TO 6.10]**

- 6.6B In the last 12 months, how many times has the SMC met?
- 6.6C In the last 12 months, how many times did the SMC meet to discuss academic progress of Grades 1-3?
- 6.7 Do parents have to contribute any money to the Parents Teachers Association? 1=YES; 2=NO
[IF 2, SKIP TO 6.10]
- 6.8 Do parents contribute per child or per family/parent? 1=CHILD 2=FAMILY/PARENT
- 6.9 How much money is a parent required to pay for PTA in 2009?
[CHECK RESPONSE IN 6.8]
- 6.10 Are pupils in grade 1-3 required to wear school uniform to be allowed in class? 1=YES; 2=NO
[IF 2, SKIP TO 6.13]
- 6.11 What happens to grade 1-3 pupils when they don't wear full school uniform?
 1=NOT ALLOWED IN CLASS; 2=ALLOWED IN CLASS; 3=PUNISHED 4=WARNED;
 6= OTHER (specify) _____
- 6.13 Are pupils required to pay or contribute for the following school supplies to be used by teachers? **1=YES, 2=NO**
- | | | | | | |
|----------|--------------------------|-------------------|--------------------------|---------------|--------------------------|
| A) Chalk | <input type="checkbox"/> | B) Exercise Books | <input type="checkbox"/> | C) Text books | <input type="checkbox"/> |
| D) Pens | <input type="checkbox"/> | E) Pencils | <input type="checkbox"/> | F) Erasers | <input type="checkbox"/> |
- 6.14 Are there local materials and stories developed by parents and/or guardians which they have given/donated to the school for use by pupils in grade 1-3? **1=YES, 2=NO**