

# Survey on Financial Flows for Family Planning in 2012

## Government Departments<sup>1</sup>

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**The term "Family Planning"<sup>2</sup>  
refers to projects, programmes and activities  
that offer the following methods and services**

### 1. Family planning methods

Male Condom  
Female Condom  
Pills  
Emergency contraceptives (pills)  
Injectables (all types)  
Diaphragm  
IUDs (Copper T and other IUDs)  
Implants (all forms)  
Standard Days Method (SDM)  
Other

### 2. Family planning services

Counseling on contraceptive methods and any other FP advise  
Treating any FP medical need (consultation, diagnosis, monitoring health conditions, clinical assessment)  
Female and male sterilization  
Prescription and provision of FP goods (first time or continued supply of FP goods)  
Other

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<sup>1</sup>"Government Departments" include *all* government-related departments involved in family planning.

Departments can be incorporated in e.g. Ministries of Health, Population, Education, but also in central statistical offices, government-run research centres or universities.

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<sup>2</sup>The aim of family-planning programmes must be to enable couples and individuals to decide freely and responsibly the number and spacing of their children and to have the information and means to do so and to ensure informed choices and make available a full range of safe and effective methods.

Key Actions for the Further Implementation of the Programme of Action of the ICPD, UNFPA, 2004.

## A. General Information 2012

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Information to be registered:

A 1.	Name of organisation:	<input type="text"/>
		<input type="text"/>
	Street/nr. or P.O. Box nr.:	<input type="text"/>
		<input type="text"/>
	Zip code / City:	<input type="text"/>
	Country:	<input type="text"/>
	Telephone:	<input type="text"/>
	Fax:	<input type="text"/>
	E-mail:	<input type="text"/>
	Website:	<input type="text"/>
	Name of respondent: Mr./Ms.	<input type="text"/>
	Position and unit:	<input type="text"/>
	Telephone:	<input type="text"/>
	Fax:	<input type="text"/>
	E-mail:	<input type="text"/>

A 2. Please indicate whether you use 'calendar year' or 'financial year' in this questionnaire:  
(tick appropriate box)

<input type="checkbox"/> Calendar year 2012	<input type="checkbox"/> Financial year	from: <small>day/month/year</small> .... /.... /....	to: <small>day/month/year</small> .... /.... /....
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A 3. Currency used throughout the questionnaire:   
(Should be the same throughout the survey) (please write in full as well as the acronym)

A 4. If applicable, please specify the currency rate you have used:   
Note: please use exchange rates provided in the annex of the manual

A 5. At what administrative level is your department working? (tick appropriate box)

<input type="checkbox"/> Central	<input type="checkbox"/> Lower level (State / Provincial, Regional, Municipal)
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A 6. Please indicate the type of your organisation. (tick appropriate box; only one answer possible)

a. Government Department	<input type="checkbox"/>	d. Central Statistical Office	<input type="checkbox"/>
b. University	<input type="checkbox"/>	e. Other: .....	<input type="checkbox"/>
c. Research Institute	<input type="checkbox"/>		

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## B. Overview of Financial Flows 2012 for Family Planning

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### Income received from domestic sources<sup>1</sup> for 2012

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B 1. Income received in 2012 from domestic sources for family planning:

	Name of organisation:	Government		Administrative level: <sup>2</sup>	Amount received:
		Yes	No		
1.	<input style="width: 150px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
2.	<input style="width: 150px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
3.	<input style="width: 150px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
4.	<input style="width: 150px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
5.	<input style="width: 150px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
Total:					<input style="width: 100px;" type="text"/>

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B 2. Income in 2012 for family planning, generated from own sources (e.g. interest earned on endowments, taxes, fees-for-services):

Amount:

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### Income received from international sources for 2012

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B 3. Income received in 2012 from international sources for family planning:

	Name of organisation: <i>(plus acronym)</i>	Country:	Type: <sup>3</sup>	Amount received in 2012
1.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
2.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
3.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
4.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
5.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
6.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
7.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
8.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
9.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
10.	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input style="width: 100px;" type="text"/>
Total:				<input style="width: 100px;" type="text"/>

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B 4. Summation of B 1, 2 and B 3:

Total income for family planning in 2012:

Amount:



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## Expenditures for Family Planning in 2012

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B 5. Total domestic expenditures for family planning projects/programmes in 2012:

*(Please include all project/programme expenditures, both direct and systems costs related to the project, including salaries of project staff and non-personnel expenses such as rent of the building)*

Amount:

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A specification of the domestic expenditures will be requested in section C.

B 6. Does the amount of B 5 include salaries of proj./prog. personnel as well as non-personnel expenses?

☐ Yes

☐ No

Reason:

Amount for salaries/non-personnel:	
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B 7. Kindly compare the amounts for total income (B4) and total expenditures (B5).

Are the amounts considerably different *(please tick box)*?

☐ No

☐ Yes

Reason:

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<sup>1</sup> Funds from *international* donors should be mentioned in question B 3.

<sup>2</sup> To identify the type of administrative level, use *a)* for central and *b)* for lower level (State/Province, Municipality, Region).

<sup>3</sup> Please fill in the corresponding code:

- a. Foreign government
  - b. UN organisation/agency
  - c. International development bank
  - d. International NGO
  - e. Foreign foundation
  - f. Foreign private for-profit company
  - g. Other international organisations/individuals
-

## C. New and Continuing Family Planning Projects/Programmes in 2012

**ATTENTION:**

*Please use a separate sheet for each project or programme.*

*If this detailed information is not available, kindly aggregate all FP projects and fill in one sheet in section C.*

*Please include all project/programme expenditures, both direct and systems costs related to the project, including salaries of project staff and non-personnel expenses such as rent of the building*

**ONLY INCLUDE PROJECTS/PROGRAMMES WHICH BENEFITED DOMESTIC FAMILY PLANNING PROJECTS/PROGRAMMES**

C 1. Name of project/programme:

C 2. Reference number of project/  
programme:

C 3. Project/programme period:

*day/month/year*                      *day/month/year*  
From:    .../.../...                      To:    .../.../...

C 4. Project location (detailed):  
(e.g. village/district/region)

C 5. *Tick appropriate box:*

☐

General development  
project/programme with a  
family planning component

☐

Project/programme exclusivel  
dedicated to family planning

C 6. Was income received from other organisations/departments specifically for this project/programme in 2012? (tick appropriate box)

☐

Yes

	Name of organisation:	Type org.(domes./intern.)	Amount received in 2012:
1.	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
2.	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
3.	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

☐

No

C 7. Amount spent/disbursed by your organisation for family planning in this project/programme in 2012:

Total Amount (A+B):

Of which: A. Recurrent expenses

B. Capital investment

*Note: the total amount should be equal to the sum of A + B amounts provided in question C8.*

C 8. Breakdown of amount spent/disbursed by your organisation for family planning for this project/programme in 2012:

*In case you cannot provide amounts, please provide estimated percentages.*

## C. New and Continuing Family Planning Projects/Programmes in 2012

### A: Recurrent expenses

Recurrent expenses are those which occur to produce the FP services in your organization E.g. the distribution of condoms, quarterly dissemination of FP information to employees and the resources involved to provide those services.

**Note: further explanation and examples for question C 8.1- C 8.14 can be found in the manual**

#### Expenditure by services

		Amount (A):	Percentage:
C 8.1	Internal service staff costs (for direct service provision)		
C 8.1.1	Of which: Out-Patient Services		
C 8.1.2	Inpatient Services		
C 8.2	Outsourcing of services		
C 8.2.1	Of which: Out-Patient Services		
C 8.2.2	Inpatient Services		
C 8.3	Contraceptives, medicine & other consumables (retailed and provided)		
C 8.4	Information, Education and Communication (IEC)		
C 8.5	Policy Development and Advocacy		
C 8.6	Management Information System (MIS) and Health Information System (HIS)		
C 8.7	Monitoring, Evaluation and Research		
C 8.8	Capacity building/training (for all categories mentioned above)		
C 8.9	Program Management Staff costs (non-service delivery)		
C 8.10	Operational expenditures		
C 8.11	Other: please specify: _____		
<b>A: Recurrent Total:</b>			<b>100%</b>

Of the total consumables, please indicate what percentage benefited which consumables:	
Condoms	
Pills	
Emergency contraceptives (pills)	
Diaphragm	
Injectables	
Implants	
IUDs	
Standard Days Method	
Medicine e.g. painkillers	
Other consumables e.g gloves, gauze, cotton, antiseptics, etc.	
<b>Total</b>	<b>100%</b>

Note: total percentages must add to 100%

## C. New and Continuing Family Planning Projects/Programmes in 2012

### B: Capital investment (for goods used more than one year)

*Durable goods which are used in the production of goods and services. E.g. purchase of a car or medical equipment which lasts longer than 1 year. Kindly estimate the amount which benefits FP.*

		Amount (B):	Percentage:
C 8.12	Infrastructure and Upgrading of Facilities		
C 8.13	Equipment		
C 8.13.1	Of which: Car purchase		
C 8.13.2	Computer and ICT purchase		
C 8.13.3	Office Furniture		
C 8.13.4	Medical equipment: (specify:)		
C 8.13.5	Other equipment		
C 8.14	Other: please specify:		
<b>B: Capital Total:</b>			<b>100%</b>
<b>Total Amount (A+B):</b>			

*Note: Total Amount = Recurrent Total + Capital Total and should equal the total amount in C7*

## C. New and Continuing Family Planning Projects/Programmes in 2012

C 9. Organisation to which expenditures for this project/programme were made directly:

Channel:	Name(s) of organisation(s):	Amount:
<input type="checkbox"/> directly from your organisation to project/programme	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>
<input type="checkbox"/> directly to a (central, state/provincial, municipal) government department or institution	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>
<input type="checkbox"/> directly to another national NGO/foundation	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>
<input type="checkbox"/> directly to hospitals, ambulances, pharmacies, and other health care providers	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>
<input type="checkbox"/> directly to an umbrella organisation	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>
<input type="checkbox"/> directly to other organisations (universities, private organisations) or individuals	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>

C 10. Please indicate a percentage to the population which was targeted during this FP project/programme. E.g. if the entire budget was for targeting men, indicate 100% next to this population.

	%
- Adolescents (10-19 years)	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Youth (15-24 years)	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Women	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Men	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- HIV positive individuals	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Migrants	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Sex workers	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Health care workers	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Employees	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Rural population	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Researchers	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
- Other (specify): _____	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">100%</div>

C 11. Indicate the specific age of this population: From \_\_\_\_\_ to \_\_\_\_\_ years

C 12. Objectives of the project/programme:



**Remarks:**

In case you estimated FP expenditures, explain how you did this in the box below.  
Also add any other remarks you may have.

**NOTE: THIS SECTION IS ONLY FOR THE USE OF THE CONSULTANT**

Confirmation of the verification of the figures in this survey:

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD / MM / YYYY